

## PDSA REVIEW

WHAT TO LOOK FOR	
QUALITY CRITERIA	CRITERIA PRESENT YES or NO?
<i>Articulation of a clear focus and hypothesis (PLAN)</i>	
<b>A. The goal of the test is clear?</b>	
<b>B. Viable change idea?</b>	
<b>C. Change idea specified and developed?</b>	
<b>D. Clear predictions?</b> (avoid yes/no predictions when possible)	
<i>Design of the experiment (PLAN)</i>	
<b>E. Data collection plan? Data needed, articulated, or specified?</b> (must be related to predictions)	
<b>F. Scale of the test appropriate? Found a good opportunity to learn about the change?</b>	
<i>Documentation of learning (DO-STUDY)</i>	
<b>G. Carry out the plan?</b>	
<b>H. Record any notes and surprises that happened during the test?</b>	
<b>I. Did they compare what happened with their predictions?</b>	
<i>Use learning to revise/bolster initial hypothesis (STUDY/ACT)</i>	
<b>J. New learning or theory refinement?</b> (explicit reference in study or act section)	
<b>K. Suggested next steps?</b>	

## COACHING PLAN

WHERE TO FOCUS
<i>What can you build on? What's most important?</i>
Key learnings to highlight/reinforce
One specific area in which you would focus (learning goal for coaching conference)
COACHING MOVES AND STANCE
Agenda for your upcoming 30 min team meeting What stance would you use for each part (inquiry? facilitative? Directive?)